

**Commissioner Meeting**  
**October 1, 2025**

The regular scheduled meeting was called to order by, Chairman Richard Hogan at 8pm. Fire Fighter Ryan Spivey led the meeting with the salute to the flag. Legal Joseph Youssouf read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting know was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by IT Officer Mr. Peter Hall.

Commissioner Carolyn Flannery took Roll Call: Commissioners, Spevak, Kirkland, Primiano, Flannery and Chairman Hogan were present. IT Officer Peter Hall on zoom. Also, in attendance were. Administrator Mr. John Marini, Bookkeeper Mrs. Connie Ellison. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes for September 3rd, 2025. There were no questions. Commissioner Carolyn Flannery made a motion to approve the minutes and 2<sup>nd</sup> by Commissioner Richard Primiano. Approved by all.

Chief Tom Kirkland: Report was read and submitted. The total number of calls for the month were 43 calls with a total of 115.21 Staff Hours:

36 Calls in 26-2

4 Calls in 12-1

2 Calls in 32-1  
1 Call in Monroe Dist. 3

### Training and Drills

Oct. 6. – Work Detail  
Oct. 13 - Monthly business meeting  
Oct. 20 - Apparatus Familiarization review  
Oct. 27 - Monmouth County Fire Academy SCBA Confidence Course  
Nov. 3 - Work Detail

### Purchase Requests:

#### Continental Fire Safety:

Partner saw blades 3 wood, 3 metal. \$ 499.00

#### Continental Fire Safety

Case of Caution tape.....\$ 155.00

Repaired Hose by Fire Flo.....\$1,521.22

Total.....\$2,175.22

Engineer Sonny Sorscher: Report was read by Engineer Sonny Sorscher and submitted

President Bill Frueh: Report was read and submitted: Open House Oct. 5<sup>th</sup>. Halloween event Oct. 25<sup>th</sup> Alteration on uniforms is ongoing. Rear building roof replaced.

Chief Matt O'Brien of Englishtown: Report was read and submitted.

IT Officer Peter Hall: Virtual report was read: The surplus items are all together. Pete need directions on to take care of it all. We need a resolution for this matter.

Insurance: Administrator Mr. John Marini: All is good with insurance. Compressor in garage is fixed. Engine Room lights need to be replaced.

Legal: Mr. Joseph Youssouf: All is good. Needed resolutions will be prepared for next commissioners meeting.

Auditor Mrs. Amy Both: Audit draft was supplied and reviewed with commissioners.

Bookkeeper: Connie Ellison: Report was read and submitted.

Old Business: None.

New Business: Chief Tom Kirkland request for:

Saw Blades 3 wood and 3 metal.....\$ 499.00

1 Case of Caution Tape.....\$ 155.00

Fire Low repair for Hose.....\$1,521.22

Total.....\$2,175.22

A motion to purchase the requests, was made by Commissioner Carolyn Flannery and 2<sup>nd</sup> by Commissioner Richard Primiano. Approved by all.

A motion to open the meeting to the public was made by Commissioner Richard Primiano and 2<sup>nd</sup> by Commissioner Joseph Spevak. There was no public present. A motion to close the public portion of the meeting was made by Commissioner Richard Primiano and 2<sup>nd</sup> by Commissioner Joseph Spevak. Approved by all.

Treasure Report: Commissioner Timothy Kirkland Presented the Bill List in the amount of \$83,071.38. Commissioner Carolyn Flannery made a motion to pay bills in the amount of \$83,071.38 and 2<sup>nd</sup> by Commissioner Richard Primiano. Approved by all.

Next Commissioners' Meeting will be held November 5, 2025, 8pm at the Firehouse.

There was no further business therefor Commissioner Joseph Spevack made a motion to adjourn the meeting at 9:00 pm and 2<sup>nd</sup> by Commissioner Richard Primiano. Approved by all.

Respectfully submitted

Commissioner Carolyn Flannery



## October 2025 Chief's Report

### *Calls for the Month*

A total of 43 calls for service were responded to with a total of 115.21 Staff hours.

- 36 calls in 26-2 Manalapan Dist. 2
- 4 calls in 12-1 Englishtown Borough
- 2 call in 32-1 Millstone Twp
- 1 call in Monroe District 3

### *Incident Type*

- 3 Fires
- 2 Rescue/EMS Assists
- 6 Hazardous conditions
- 2 Service calls
- 8 Good intent
- 22 Alarm calls

### *Training and Drills*

- Oct 6 – Work Detail
- Oct 13 – Monthly business meeting
- Oct 20 – Apparatus familiarization review
- Oct 27 – Monmouth County Fire Academy SCBA Confidence Course
- Nov 3 – Work Detail

### *Membership*

One applicant has been scheduled for entry physical.

### *Equipment*

- 24' extension ladder has been repaired by Blaze Emergency equipment, 35'

### ***Equipment***

- 24' extension ladder has been repaired by Blaze Emergency equipment, 35' replacement halyard on order & 2 lengths of hose with Fire Flow.
- Previously approved water rescue equipment has been received.
- Turnout gear fitting, 4 members were fitted.

### ***Purchase Requests***

- Continental Fire Safety, Streamlight right angle flashlights (12) \$2,208.00
- Continental Fire Safety partner saw blades Wood blades (3) & metal blades (3) \$499.00
- Continental Fire Safety Case of Caution Tape \$155.00.

Total \$2,862.00

### ***Miscellaneous***

<b>Manalapan Fire Co #1</b>
<b>5 Sweetmans lane</b>
<b>Manalapan, NJ 07726</b>
<b>Station (732)426-1996</b>
<b>Fax (732)462-2376</b>

2 / 2

- NJ Fire Equipment was on site demonstrating SCOTT SCBA equipment for potential upgrades.
- 9/30 successful Mutual aid response with joint crew from 26-2 & 12-1.

### ***Engineer's Report***

Provided by Engineer S. Sorcher

Respectfully submitted,

Thomas Kirkland

Chief



2740 KUSER ROAD  
HAMILTON, NJ 08691  
800-313-1846 - [Info@contfire.com](mailto:Info@contfire.com)

QUOTE

Date	Estimate #
9/30/2025	25-2061

Name / Address
<b>MANALAPAN FIRE DISTRICT #2</b> <b>P.O. BOX 54</b> <b>TENNENT, NJ. 07763</b> <b><a href="mailto:kadamski@aol.com">kadamski@aol.com</a></b> <b><a href="mailto:kirkland@mtfcboard.com">kirkland@mtfcboard.com</a></b>

Terms	Rep	Project
Net 30	KBH	

PN	Description	Qty.	Rate	Total
MISC	<b>FIRE HOOKS MODEL# SCB-14 14" STEEL CUTTING WHEEL w/ 1" ARBOR</b>	3	22.00	66.00
MISC	<b>FIRE HOOKS MODEL# CBT12X24 12" x (24) Tooth CARBIDE TIP WOOD CUTTING BLADE w/ 1" ARBOR</b>	3	136.00	408.00
SHIPPING.	<b>SHIPPING &amp; HANDLING from MANUFACTURER</b>  <b>THANK YOU, KENNETH HOLLANDER SALES REP. <a href="mailto:ken@contfire.com">ken@contfire.com</a></b>	1	25.00	25.00

**Due to inconsistent pricing from our vendors  
we reserve the right to adjust pricing at any time.**

**Total: \$499.00**

**CONTINENTAL**  
**FIRE & SAFETY**

2740 KUSER ROAD  
HAMILTON, NJ 08691  
800-313-1846 - [Info@contfire.com](mailto:Info@contfire.com)

**QUOTE**

Date	Estimate #
9/30/2025	25-2062

Name / Address
<b>MANALAPAN FIRE DISTRICT #2</b> <b>P.O. BOX 54</b> <b>TENNENT, NJ. 07763</b> <b><a href="mailto:kadamski@aol.com">kadamski@aol.com</a></b> <b><a href="mailto:kirkland@mtfcboard.com">kirkland@mtfcboard.com</a></b>

Terms	Rep	Project
Net 30	KBH	

PN	Description	Qty.	Rate	Total
MISC	<b>PETRA-ROC MODEL# BT_BL_CAUTION 2 MIL. 3" x 1000 ft. ROLL of YELLOW w/ BLACK TEXT CAUTION DO NOT ENTER TAPE (CASE of 10 Rolls)</b>	1	120.00	120.00
SHIPPING.	<b>SHIPPING &amp; HANDLING from MANUFACTURER THANK YOU, KENNETH HOLLANDER SALES REP. <a href="mailto:ken@contfire.com">ken@contfire.com</a></b>	1	35.00	35.00

**Due to inconsistent pricing from our vendors  
we reserve the right to adjust pricing at any time.**

**Total: \$155.00**

**FireFlow Services Inc.**

500 Campus Drive Suite C  
Mount Holly, NJ 08060  
6092888486  
[www.fireflowservices.com](http://www.fireflowservices.com)

**ADDRESS**

Manalapan Fire District #2  
PO Box 54  
Tennent, NJ 07763

**QUOTE #** 6010**DATE** 10/01/2025**EXPIRATION DATE** 12/31/2025

<b>Hose Repair: Labor</b> Hose #3057 Inspection: 3"x50' seeping at coupling Repair: cut 1' recouple using existing coupling with new expansion ring and tail gasket	1	50.00	50.00
Hose will be pressure tested after repair has been complete to meet NFPA 1962			
<b>Hose Repair: Labor</b> Hose #5101 Inspection: Found a hole around 35 Feet from coupling Repair: 65 feet of good hose that we can make 1-25FT and 2 -20FT and 30 feet of good hose to make 25ft.	2	100.00	200.00
Hose will be pressure tested after repair has been complete to meet NFPA 1962			
<b>Coupling: AC - 5" Starz for SJ - Set</b> 5" Alum Locking Coupling SET for SJ Hose	3	400.00	1,200.00
<b>Coupling: 3" Expansion Ring</b> Expansion ring for 3 inch Hose	1	20.00	20.00
<b>Coupling: 3" Tail Gasket - DJ</b> Tail gasket for 3" Hose - DJ	1	7.00	7.00
<b>Fuel Surcharge: Fuel surcharge - Fire Hose Repair</b> Fuel surcharge to pick up and return hose	66	0.67	44.22

Thank for your business and we now are accepting ACH payments.  
Click on REVIEW and PAY  
If you need an Aerial Test please contact our Sub-Contractor Aerial Testing Company to receive FireFlow customer pricing.  
ATC - (800) 237-1197

<b>SUBTOTAL</b>	1,521.22
<b>TAX</b>	0.00
<b>TOTAL</b>	<b>\$1,521.22</b>

Accepted By

Accepted Date



Phone: 888.777.7850  
Fax: 888.777.7875  
Cell: 785.313.3154  
215 S. Seth Child Road  
Manhattan, KS 66502  
[www.clpusa.net](http://www.clpusa.net)

September 10, 2015

**Customer Name: Manalapan Twp BOFC Fire District No. 2, NJ**

Equipment: Thirty Five Scott X3 Pro SCBAs & 10 Cylinders  
Sales Representative: James Guinchini @ New Jersey Fire Equipment Company  
Delivery: TBD

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

**Option 1**

Total Cost:	\$ 362,387.00	Payment Frequency:	Annual
Down Payment:	\$ 36,000.00	First Payment:	One year from closing
Prepayment Discount:	\$		
<b>Amount Financed:</b> <u>\$ 326,387.00</u>			
Term in Years:	3	4	5
Payment:	\$119,546.80	\$91,754.39	\$75,103.98
Factor:	0.366273	0.281121	0.230107
Interest Rate:	4.86%	4.86%	4.86%

**Option 2**

Total Cost:	\$ 362,387.00	Payment Frequency:	Annual
Down Payment:	\$ 72,000.00	First Payment:	One year from closing
Prepayment Discount:	\$		
<b>Amount Financed:</b> <u>\$ 290,387.00</u>			
Term in Years:	3	4	5
Payment:	\$106,360.97	\$81,634.01	\$66,820.12
Factor:	0.366273	0.281121	0.230107
Interest Rate:	4.86%	4.86%	4.86%

**• THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**

- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

**Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 888.777.7850.**

Respectively,

Blake J. Kaus  
Vice President & Director of Leasing  
[blakekaus@clpusa.net](mailto:blakekaus@clpusa.net)

*Med Moulton Tm & Bn to discuss the  
Best way to purchase  
Lifetime Warranty*



## **MANALAPAN TOWNSHIP FIRE COMPANY #1**

**5 Sweetmans Lane  
Manalapan, NJ 07726  
Office: (732) 462-1112  
Fax: (732) 462-2376**

**President: William Frueh**

**Chief: Thomas Kirkland**

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### **Manalapan township fire department 10/1/2025 report**

- Open house October 5th from 10-2
- Halloween event October 25th from 5-9
- Started alterations on uniforms at action uniform to bring everything to same standard
- Rear barn building had roof replaced.

**Thank you**

**William Frueh**

# ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726  
732-446-4818 • FAX 732-446-8285

## **Englishtown Chief's Report Manalapan Fire District #2 Meeting October 1<sup>st</sup>, 2025**

### **District 2 Incidents for September 2025**

**26-2's Area: 14 Incidents**

**26-2's Primary Response Area: 8 Incidents**

**Total Incidents for District 2 Calls: 22 Incidents**

### **Training**

N/A

### **Purchase Requests**

None.

### **Other Notable Mentions**

All Apparatus are in service.

Regards,  
Chief O'Brien

# ENGINEERS TRUCK REPORT for Sept. / 2025

#67

CHASSIS SERVICE + TOP OFF ALL FLUIDS.

— Quality LUB.  
— " "

NEW WIPER BLADES INSTALLED.

# 82

ANNUAL CHASSIS, PUMP GENERATOR, LITE FENDER,  
+ BALL JOINT SERVICE. ADJUST CHAINS FROM  
HITTING DRIVESHAFT YOKE UNDERCARRIAGE.

— " "

REPAIR FLUID LEAK FROM P/S-PUMP.

— " "

TOP OFF DEF TANK, ± GALL FLUID!

— In House

REPAIR L/FRONT FLAT TIRE.

— FREEHOLE FORD

# 86

INSTALL NEW DRIVER SIDE SUN VISOR.

— In House.

# 96

TIGHTEN CLAMPS ON L/FRONT MARKER LITE POLE

— In House

ALL VEHICLES ARE IN SERVICE AT THIS TIME  
WE HAD GROUND ADDER REPAIRED W/ 2 NEW RINGS - BLAZE AUTO

Respectfully Submitted:

Manalapan Fire District #2

Meeting Date: 10/01/2025

Bookkeeper's Report

Emailed trial and general ledger reports to Auditor per their email request.

Egg notices 2025 best practices inventory email forwarded to Treasurer

September bank statement completed.

Respectfully Submitted,

*Consetta Ellison*

Bookkeeper

BOARD OF FIRE COMMISSIONERS  
**MANALAPAN TOWNSHIP FIRE DISTRICT #2**  
P.O. BOX 54  
Tennent, NJ 07763

October 1, 2025 Bill List

<b>ADP</b>	<b>14,807.80</b>
<b>American Cloud Services</b>	<b>335.00</b>
<b>Blaze Emergency Equipment Co.</b>	<b>712.80</b>
<b>Charles Sacco</b>	<b>75.64</b>
<b>Craig Mortman</b>	<b>76.77</b>
<b>Document Solutions Leasing</b>	<b>104.71</b>
<b>Englishtown Fire Dept.</b>	<b>14,027.00</b>
<b>Fire Apparatus Repair, Inc.</b>	<b>6,612.30</b>
<b>Freehold Ford, Inc.</b>	<b>125.18</b>
<b>Hathazi Garage Door, LLC</b>	<b>587.50</b>
<b>J Swanton Fuel Oil Co.</b>	<b>1,091.49</b>
<b>Joseph Spevak</b>	<b>75.64</b>
<b>Manalapan Fire Co. #1</b>	<b>40,543.75</b>
<b>Michael Digirolamo</b>	<b>75.64</b>
<b>NetLink Web Services, LLC</b>	<b>614.00</b>
<b>Quality Lube Plus</b>	<b>136.97</b>
<b>Stanley Sorscher</b>	<b>75.64</b>
<b>Timothy Kirkland</b>	<b>1,747.07</b>
<b>Timothy Leitstein</b>	<b>53.30</b>
<b>Verizon</b>	<b>129.65</b>
<b>Verizon Wireless</b>	<b>1,063.53</b>
	<hr/>
	<b>83,071.38</b>

**TOTAL**

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Respectfully submitted,

Timothy Kirkland  
Treasurer